

# VETERANS OF FOREIGN WARS OF THE UNITED STATES

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June 8, 2016

James Shook, District Commander Department of South Carolina, VFW 3420 E. Croft Circle Spartanburg, SC 29302-3116

Re: Proposed Amended By-Laws

Dear Comrade Shook:

Receipt is acknowledged of the proposed revised By-Laws for District No. 8, Department of South Carolina, submitted through channels for the review of the Commander-in-Chief in accordance with Section 402 of the Manual of Procedure.

These documents have been designated amended By-Laws to reflect their replacement of previously reviewed By-Laws.

A review of the proposed amended By-Laws discloses that they are in compliance with the Congressional Charter, By-Laws, Manual of Procedure, Ritual, and laws and usages of the Veterans of Foreign Wars of the United States.

A copy of the reviewed amended By-Laws has been retained for our files, another forwarded to your Department Headquarters, and two sets herewith returned.

Sincerely,

David E. Prohaska, Director Administrative Operations

DEP: cjlj Enc: Revised By-Laws (2) cc: Department Adjutant (1)

# NO ONE DOES MORE FOR VETERANS.



# DEPARTMENT OF SOUTH CAROLINA

210 Glassmaster Road, Lexington, South Carolina 29072 Phone: 803.808.0317 Fax: 803.808.0417

May 18, 2016

Commander-in-Chief Veterans of Foreign Wars of the U.S. (ATTN: David Prohaska) 406 W. 34<sup>th</sup> Street Kansas City, MO 64111

Veterans of Foreign Wars

MAY 2 3 2016

Administrative Operations-GM

Subj: VFW District 8, VFW Department of South Carolina By-Laws

David,

Please find attached three copies of VFW District 8, VFW Department of South Carolina By-Laws. They appear to be in accordance with our National By-Laws, Manual of Procedure and Ritual.

BY ORDER OF THE STATE COMMANDER

Betty & Hillard

BETTY J. HILLIARD STATE COMMANDER

ATTESTED BY:

MMYLEE WALLACE

#### **BY-LAWS**

#### DISTRICT NO. 8 DEPARTMENT OF SOUTH CAROLINA

#### VETERANS OF FOREIGN WARS OF THE UNITED STATES

# ARTICLE I

#### SUBORDINATION

Sec. 1. The supreme power of this association is vested in the National Convention and this District shall be at all times governed by the Congressional Charter and By- Laws of the Veterans of Foreign Wars of the United States, the By-Laws of the Department of South Carolina, orders issued by authority of the National Convention, National Council of Administration, the Commander-in-Chief, the Department Convention, Department Council of Administration and the Commander of the Department of South Carolina. For the purposes of this Article and Section, Resolutions adopted by the National Convention are held to be lawful orders.

# ARTICLE II NAME AND JURISDICTION

Sec. 1. This subdivision of the Veterans of Foreign Wars, Department of South Carolina shall be known as District Eight (8). The geographic limits shall include Spartanburg, Cherokee and Union counties and all Veterans of Foreign Wars Posts therein.

#### ARTICLE III AUTHORITY

- Sec. 1. A District Charter dated July 1, 1948 was granted by the Commander-in-Chief of the Veterans of Foreign Wars of the United States.
- Sec. 2. Subject to the provisions of the Congressional Charter and By-Laws, the government of this District shall be vested in a District Convention and orders of the District Commander.

## ARTICLE IV GOVERNING BODY AND COMPOSITION

- Sec. 1. The District shall be governed by a convention convened within the District.
- Sec. 2. The District Convention and District meetings shall consist of:
  - 1. The Commander-in-Chief and Past Commanders-in-Chief who are members in good standing in a Post in the District.
  - 2. The National Council of Administration member who is in good standing in a Post in the District.
  - 3. The Department Commander and Past Department Commanders who are members in good standing in a Post in the District.
  - 4. The District Commander, all Past District Commanders who are members in good standing in a Post in the District, all elective officers of the District and the Adjutant.
  - 5. All Post Commanders throughout the District. In the absence of the Post Commander, the Post Senior Vice Commander, or, in his/her absence the Post Junior Vice Commander may function as a member of the Convention or meetings.

- 6. Convention Delegates to be elected by the Posts.
- 7. Should there be a division, consolidation or elimination of a District, any Past District Commanders shall retain his/her title, recognition and any privilege, including voting, as provided for in the National By-Laws.

#### ARTICLE V CONVENTIONS

Sec. 1. This District shall hold an annual District Convention for the purpose of electing District Officers and for the transaction of business; such Convention to be held not less than ten (10) days nor more than Seventy-five (75) days prior to the convening of the Department Convention.

#### ARTICLE VI VOTING AT DISTRICT CONVENTIONS

- Sec. 1. Each Post shall elect delegates to the District Convention.
- Sec. 2. Post delegates and alternates to the District shall be elected at a regular meeting of the Post held not less than thirty (30) days prior to the District Convention with one (1) delegate and one (1) alternate for each thirty (30) members or fraction thereof in good standing in the Post at the time of the election. The District Quartermaster shall verify the delegate strength of each Post using the month end membership report immediately prior to the convening of the convention, with such additions as may be necessary by new Posts only. Such report shall be used to determine the delegate strength for meetings during the ensuing year. Delegates and alternates of each Post shall serve as delegates throughout the year provided they remain members in good standing in the respective Post within the District.
- Sec. 3. Delegates must be present in order to vote. Proxy votes are not permitted.
- Sec. 4. Each member, present at the District Convention (excepting delegates), is entitled to cast one (1) vote per office being contested. Delegates representing the Post shall be entitled to vote the full delegate strength to which the Post is entitled. Each delegate present shall be entitled to cast their pro rata share of the total voting strength of the Post. For the purpose of this section, a Post Commander shall be considered a delegate.
- Sec. 5. Balloting shall be by numerical roll call of Posts beginning with the lowest numbered Post. Subsequent roll calls shall be in inverse order. This alternating process shall ensue throughout all offices which are filled by roll call.
- Sec. 6. Closed balloting for a particular office shall be utilized at the request of any candidate or any voting member of the convention.

# ARTICLE VII DISTRICT MEETINGS

- Sec. 1. At least three (3) District Meetings shall be held every year; the time and location shall be determined by the District Commander. Written notice of a District meeting or a change in date, time or location of a District meeting shall be mailed (U.S. Postal Service) to each Post at least thirty (30) days in advance of the intended meeting.
  - (a) **SPECIAL MEETINGS**

- (1) The District Commander shall call a School of Instruction for elected, appointed officers and appointed chairpersons prior to September 1<sup>st</sup> of each new Veterans of Foreign Wars year.
- (2) The District Adjutant shall ensure that written notice of Special Meetings reaches all Post Commanders not less than forty-eight (48) hours prior to convening the Special Meeting.

# (b) QUORUM

- The minimum number of delegates required to constitute a quorum for the transaction of business at a District Convention shall not be less than one (1) delegate each from fifty (50) percent of the Posts in the District.
- (2) A member may be allowed to participate in a regular or special meeting using technology that allows all participating members to see and hear each other simultaneously.
- (3) The minimum number of delegates required to constitute a quorum for the transaction of business at a regular or special meeting shall not be less than one (1) delegate each from fifty (50) percent of Posts in the District, provided that when using electronic attendance, at least twenty-five (25) percent are physically present.

# (c) ATTENDEES

(1) Any member, not a member of the District Convention, Regular or Special District meeting, elected delegate or alternate may attend, however, they shall have no voice in business discussions unless requested by the Commander, and shall have no voting privileges. A Department Representative shall be recognized by the Commander for the conduct of business.

## ARTICLE VIII BY-LAWS

- Sec. 1. The District may, by a two-thirds (2/3) vote of delegates present and voting at a District Convention, adopt or amend By-Laws provided such By-Laws do not conflict with the Congressional Charter. A copy of proposed By-Laws or amendments shall be forwarded to each Post Commander at least fourteen (14) days prior to the District Convention.
- Sec. 2. By-Laws may be adopted or amended only at a District Convention, shall be forwarded to the Department Commander who shall ensure compliance with Department By-Laws, and forward them to the Commander-In-Chief. No By-Laws or amendments shall become effective until reviewed by the Commander-In-Chief or designee for compliance with the National By-Laws, Congressional Charter, Manual of Procedure, Ritual or laws and usages of the Veterans of Foreign Wars of the United States.

# ARTICLE IX DISTRICT DUES

- Sec. 1. Annual District dues assessed each Post shall be fifty (50) cents per Post member. Dues are payable no later than September 1<sup>st</sup> of the activity year.
- Sec. 2. The District Quartermaster shall calculate the amount of dues assessed each Post based on membership totals listed on the "VFW District Statistics" report issued at the beginning of July each year.

These By-Laws were adopted, subject to the review of the Department Commander and the Commander-in-Chief of the Veterans of Foreign Wars of the United States on this 14<sup>th</sup> day of May, 2016, at the District Convention in the city of Spartanburg and County of Spartanburg State of South Carolina.

	District No. 8 Department of South Carolina Veterans of Foreign Wars of the United States
	By James durch
OFFICIAL	District No. 8 Commander
By <u>District No. 8 Adjutan</u> LARRY OWENS	

(Documents to be completed in triplicate with signatures of District Commander and Adjutant with official seal affixed to each copy)

REVIEWED REVIEWER REVIEWED REV HAN 08 **2016 KEVIN C. JONES** SSISTANT ADJUTANT GENERAL BY DAVID E. PROHASKA, DIRECTOR ADMINISTRATIVE OPERATIONS

Veterans of Foreign Wars

MAY 2 3 2016

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