



**Department of South Carolina
Veterans of Foreign Wars
Talk it UP!**

Memorandum

5 April 2021

No. 5

Commanders ensure this information is passed to your posts for their information.

Congratulations to the following Membership Award winners.

Awards presented at the Department Convention.

Recruited 50 to 74 Members.

Dennis M. Hamilton 62 Members

Recruited 15 to 24 Members.

Gregory J Miller, Jr 23 Members

John Penman 21 Members

Awards will be presented at the CofA 10 April 2021.

Recruited 10 to 14 Members.

Edward A Mura 12 Members

Hugh Gunter Jr 10 Members

Recruited 5 to 9 Members.

James M Brooks 9 Members

Rusty L Clark 9 Members

Jay G Hart 9 Members

Andrew L. Steanson 9 Members

Todd A. Haviland 8 Members

Christine K Rogers 8 Members

Dwight Hora 7 Members

Augustus Singleton 7 Members



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Reden C. Woodberry 7 Members

William R. Banister 6 Members

James R. Beaty 6 Members

Charles A. Holloway II 6 Members

Gary C. Landry 6 Members

David L Miller 6 Members

Erik O. Rothering 6 Members

Richard G Slonim 6 Members

Ira C. Adams 5 Members

Erba L. Chavis 5 Members

Michael P. Mishoe 5 Members

Gerald T. Pothier 5 Members

- **Life Membership Payout: Email from Quartermaster General Debra Anderson. As indicated by the signed document from the Life Membership Board of Trustees, the following will be the 2022 Life Member payout. The National Council of Administration concurred in that payout at its March 6, 2021 meeting.**
 - **Plan ABC - A total payout of \$10.50 for each life member (\$3.50 to each Post, Department and National).**
 - **Plan D - A total payout of \$12.00 for each life member (\$4.00 to each Post, Department and National).**
 - **Plan E - A total payout of \$25.32 for each life member (\$8.44 to each Post, Department and National).**
- **This information will be placed in the VFW General Orders and other communications; however, it would be helpful if your Department Headquarters could use its resources to inform the Posts in your Department of this payout. As indicated in the By-Laws, payment will be made in September 2021 for all Life Members recorded as of August 31, 2021. In addition, a payment will be made in January 2022 for all Life Members processed during the period September 1 through December 31.**



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- **Installing officers:** Are directed to see to it that the Post-Election Report forms have been completed and submitted to National Headquarters. If a Post-Election Report form has not been forwarded to National Headquarters at the time of installation, the installing officer shall complete and forward such report at the time of the installation of Post Officers no later than June 1. We encourage all Post Quartermasters to use the online Election Report process featured in the Online Membership System (OMS). Post-Election Reports received electronically will be forwarded to the Department Headquarters. Additionally, Section 413 of the National Bylaws requires that a properly completed District Election Report be submitted to National Headquarters prior to the convening of the Department Convention.
- **Post, District, Commanders, Adjutants and Quartermasters** are reminded of the requirements of Sections 216, 416 and 516 of the Manual of Procedure with regard to proof of eligibility for all newly elected and appointed officers. Elected and appointed officers shall not be installed or assume the duties of their office until proof of eligibility has been submitted and reviewed. Failure or refusal to submit proof of eligibility within thirty (30) days of election or appointment shall result in the office being declared vacant.
- **Attention is called to the provisions of Section 703 of the National Bylaws** which require that each officer accountable for funds or property pursuant to any provision of these Bylaws shall be bonded with an indemnity company as surety in a sum at least equal to the amount of the liquid assets for which, so far as can be anticipated, they may be accountable. The bond premium shall be paid from the funds of the Veterans of Foreign Wars of the United States, Department, District, County Council or Post, as the case may be, to which each officer is accountable. The bonds of such accountable officers, in amount and as to surety, shall be approved by their respective units and held by their respective Commanders. The Commander of each unit shall be responsible for the proper



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and adequate bonding of all accountable officers in their unit.

- **Section 218 of the Manual of Procedure requires that the Post Commander shall see that the Post Trustees Reports of Audit are properly prepared and submitted each quarter.**
- **Attention of incoming Post and District Elected and Appointed Officers is directed to Section 218 and 418 of the Manual of Procedure which outlines the duties of various Post Officers.**
- **Attention is directed to the provision of Section 222 (d) of the National Bylaws, "Each Post will pay, in advance, a National Convention registration fee of twenty-five dollars (\$25) which shall entitle the Post to a packet of convention information and materials and one identified registered delegate for the National Convention. Each additional delegate attending the National Convention will pay a ten-dollar (\$10) delegate fee." Post Quartermasters are encouraged to register their delegate on-line through the Online Membership System (OMS). Posts failing to comply with this provision will be considered delinquent and in arrears.**
- **District Commanders: Section 222 of the National Bylaws and the Manual of Procedure provides that delegates and alternates for the District Convention and meetings; Department and National Conventions shall be elected at a regular meeting in April. Posts are entitled to one (1) delegate and one (1) alternate for each thirty (30) members or fraction thereof in good standing in the Post as of March 31.**
- **Pursuant to Section 403 of the National Bylaws – Regular Meeting, Districts shall hold at least two (2) regular meetings each year for purposes of transacting business and conducting schools of instruction.**



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- **Pursuant to Section 417 of the National Manual of Procedure, District officers shall not assume the duties of their office until the Department Commander is installed.**
- **District officers shall not be installed or assume the duties of their office until proof of eligibility has been submitted and reviewed in accordance with Section 416 of the Manual of Procedure.**
- **District Commanders, Sr Vice and Jr Vice Commanders once upon being elected and installed will provide a copy of their discharge papers to the State Adjutant office IAW National by-laws. They will receive notification of such is required if they do not have a copy on file at State Headquarters.**
- **Attention of Post Commanders: Are directed to Section 218 (a)(11) of the National Manual of Procedure, Officers: Duties and Obligations. Trustees Report of Audit must be prepared in detail within thirty (30) days from the end of each quarter, one of which ends March 31.**
- **Post Nominations/Election of Officers: IAW Section 217 of the Manual of Procedures, nominations of Post Officers shall be open in March and election of Officers shall be conclude in April. NOTE: Post election reports should be filed shortly after the final nomination and election of Officers at the April meeting by going to the VFW website**
- **Proof of Eligibility Requirements for Officers: All Posts, Districts and Departments should be reminded of the provisions of Sections 216, 416, and 516 of the Manual of Procedure that officers, elected and appointed, shall not be installed, or assume the duties of their office until proof of eligibility has been submitted to the respective Adjutant and reviewed.**



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- **Attention of Post Commanders:** Is directed to Section 222 of the National Bylaws and the Manual of Procedure, which provides that each Post will pay, in advance, a National Convention registration fee of twenty-five dollars (\$25) which shall entitle the Post to a packet of convention information and materials and one identified registered delegate for the National Convention. Each additional delegate attending the National Convention will pay a ten-dollar (\$10) delegate fee. Posts are encouraged to register their Post delegate(s) online through the Online Membership System (OMS) or by submitting their National Convention Post and Delegate Registration form that will be mailed to all Posts as part of the Election Report/Convention Registration mailing going out later this month. Registration forms for the 121st National Convention may be mailed to: Convention Registration, 406 West 34th Street, Kansas City, MO 64111.

- **Attention is directed to Section 213 of the National Bylaws concerning any Post in arrears for any financial obligations to County Council (if applicable), District, Department and National for fees, dues, poppy money, supply money, failing to have the office of Quartermaster properly bonded in accordance with Section 703, failing to ensure that the Post is properly insured in accordance with Section 709, failing to submit properly completed quarterly Post Trustees Report of Audit, Post-Election Report for the ensuing year, or other obligations, shall be deprived of all representation in County Council and District meetings; County Council, District, Department and National Conventions. Such representation shall be restored promptly upon proper adjustment of such deficiencies.**

- **District/Post By-Laws:** District and Posts are reminded to look at when you last updated your by-laws. If it has been more than 5 years, you need to look at them and update them. Please use the current template as provided by National Headquarters or contact the State Adjutant who will email you the current template. Once completed, please forward 3 original signed copies to State Headquarters for review and then forwarding to National for approval.



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- **122nd National Convention: The Veterans of Foreign Wars 122nd National Convention will be held in Baltimore, MD on July 31 – Aug 5, 2021. Housing and registration opened March 19, 2021. Information is available online at vfw.org.**

Please continue to be safe, wear your mask and watch out for the other person.

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